

Altadena Area Food Co-op Steering Committee Meeting  
Proposed Agenda  
October 16, 7:30pm, at The Coffee Gallery, 2029 Lake Ave, Altadena, CA 91001

Notes:

- We also open up the meeting to a "free" conference call starting at about 7:30pm.  
Call: 518/825-1400 (toll charges may apply per your phone plan)  
Participant code: 85352  
We'll keep this open for at least the first 15 minutes to accommodate latecomers.
- Our next scheduled business meeting is Friday October 23

CURRENT BUSINESS

64b) Bylaws

- attorney review conf call being scheduled

66) Articles of Incorporation

- attorney review conf call being scheduled

72) Volunteers and Teams

- bigger goals
- meetings: board meeting once per month, what about other weeks/Fridays?
- volunteer procedures...
  - coordinator as central contact and referral hub
  - contacting candidates
  - volunteer interview
  - volunteer orientation

64a) Membership brochure and details

- brochure needs better layout design
- First 500 Friends certificate finish design
- premium gift decision

74) Current Finances

73) Yoga house event

- blogger for this event
- special speaker?
- co-op images for projector loop?
- general organization
- flyer distribution

75) New member procedures

- confirm agreement is properly filled out
- enter data into database
- confirm data entry (by different person)
- deposit check
- thank new member (email and phone call?)
- send FFF certificate, member card(s), full-membership gift if applicable

The Arroyo Food Cooperative's Mission Statement..

"To engage the ecologically-aware hearts, minds and stomachs of our area, no matter what their household incomes, by offering the most earth-friendly grocery products and services available. To consistently search for better offerings and to support suppliers that are working toward the same goals.

The Arroyo Food Cooperative will differentiate itself in the marketplace by empowering our members with practical product choices, thoughtful education/social opportunities and substantial entrepreneurship encouragement – all with an emphasis on supporting a sustainable local economy and strengthening our diverse community."